



## Blue Earth County Fair Association

PO Box 111  
Mankato MN 56002-0111



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*Dennis Urban, Vice President*  
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email—  
[info@blueearthcountyfair.org](mailto:info@blueearthcountyfair.org)

Website—  
[www.blueearthcountyfair.org](http://www.blueearthcountyfair.org)

Dear Vendors,

Below are some basic expectations for our vendors.

- Vendor booths are limited. Only 1 booth per direct sales company allowed. The booth will go to the first vendor with completed checks and forms if more than 1 vendor per company is interested.
- **All vendors must submit a picture of items for sale.** Pictures will be used in advertising and on social media.
- There will be no sub-letting of space, nor is it transferable.
- To reserve space, this application must be completed in full and **MUST** be accompanied by the required photos, booth rental check, early exit fee/deposit check(\$150) (2 separate checks), proof of insurance or a completed insurance waiver form and a completed MN ST 19 tax form (no exceptions). **Outdoor vendors using their own power cords must also include a current Electrical Inspection Certificate.**
- All sales and political campaigning must be done from booth. Do not prevent a guest from passing by your booth. No campaigning or selling away from assigned booth.
- If you cannot attend all 4 days, special rates apply. Best location booths will be assigned to vendors committing to all four days of the fair.
- It is expected that our vendors will self-advertise their attendance at the Fair on their own social media sites.
- Booths will not be piped or draped.
- Refunds for cancellations after May 30th will be forfeited.

The Fair Board Reserves the Right to limit the sale of any items that they deem inappropriate to the family atmosphere of the event. Any items found to be inappropriate, shall be immediately withdrawn from premises at the request of the Fair Board. If it's not removed immediately, the Fair Board may close booth without a refund.

One vendor per location rented, vendor is responsible for tables and chairs. There are limited tables and chairs available for rent. Please check the application if table/chair rental and power cords are needed. Extension cords will be available for indoor vendors with a fee. No personal extension cords allowed. Vendors will receive 2 parking passes, **NO EXCEPTIONS.**

Booth rental checks will be cashed 30 days prior to the Fair. Early Exit Fee/deposit checks will be held until close of Fair and returned to you after an inspection by BECF staff of your booth area for cleanliness and return of power cords/tables/chairs rented.

Vendors will be contacted by email with conformation of booth rental. Vendor will also be contacted by the Advertising Committee if any additional information is needed about your products for advertising purposes.

Commercial Building hours are as follows— 4 DAYS THIS YEAR!

**Thursday, July 23rd -- 10 am to 9 pm**      **Friday, July 24th -- 10 am to 9 pm**  
**Saturday, July 25th-- 10 am to 9 pm**      **Sunday, July 26th -- 10 am to 3 pm**

**YOU MAY NOT TAKE DOWN BOOTH BEFORE CLOSE OF THE FAIR.**

Please send all required forms, and checks to— **PHOTOS MUST BE EMAILED**

Jennifer Ware, Vendor Coordinator  
102 Estes Av SW  
Madelia, MN 56062

Questions—

Email [jennifer.blueearthcofair@gmail.com](mailto:jennifer.blueearthcofair@gmail.com)(preferred)

The Blue Earth County Fair Association vision is

***“To promote the diverse agricultural and cultural heritage of Blue Earth County through active participation of its citizens.”***